

Duties of Reviewers

1. Confidentiality

Reviewers should respect the confidentiality of the reviewing process and should not discuss aspects of the works under review with others during the reviewing process and before the publication.

2. Academic Knowledge

Reviewers should contribute to the academic knowledge and evaluate the manuscripts in the field of their expertise.

3. Objectivity

Manuscripts should be reviewed objectively in the field of the reviewers' expertise.

Personal opinions without backing evidence should not be used as criteria for review decision. Reviewers must not have conflict of interest, be the interested persons to the authors, and not personally acquainted with the authors.

4. Other duties

- ✓ Acknowledgement of sources – Reviewers should identify important relevant published work that has not been cited by the authors. Reviewers should also call to the editor's attention any substantial similarity or overlap between the manuscripts under consideration and any other published papers of which they have personal knowledge.
- ✓ Reviewers must return the manuscript evaluation form on schedule.